

## City of White Sulphur Springs

The regular meeting of the City Council was held on May 16, 2023 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Ron Coleman  
Rick Ellison  
Lee Blanchard

### A. Call Meeting to Order

### B. Roll Call

### C. Pledge of Allegiance to Flag

**D. Public Comment:** Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

### E. Unfinished Business - Items for Discussion and/or Action

#### 1. Annexation Resolution 2023-1 – Mountainview Hospital

Discussion and/or Action

Consider Annexation Resolution formalizing the May 1, 2023 vote to annex land for the Mountainview Medical Center Annexation, which includes the Annexation Agreement.

Accept Public Comment

*Possible Motion: Move to adopt Resolution 2023-1 Annexation of Mountainview Medical Center property as identified in the Resolution.*

Lee Blanchard motioned to adopt Resolution 2023-1 Annexation of Mountain Medical Center property as identified in the Resolution. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

#### 2. Judge's Office Door Options

Discussion and/or Action

Continued consideration from April 3<sup>rd</sup>, April 18<sup>th</sup>, and May 1<sup>st</sup> regarding options for a security door for the Judge's Chambers. Issues to consider: steel door, reinforced door, electronic lock, automatic lock, etc.. Determine whether project requires Mayor to issue Call for Bids for work.

Accept Public Comment

*Possible Motion: Move to proceed with plan outlined in discussion for door project. OR move to authorize Mayor to issue Call for Bids for door project.*

The Mayor said that he is still waiting but it will be under \$5,000 without the bid for the lock and wiring so the Mayor will handle it.

### **3. Snow Removal Policy/Ordinance 2023-4**

#### Discussion and/or Action

Continued item from April 3<sup>rd</sup>, April 18<sup>th</sup>, and May 1<sup>st</sup>: consider Ordinance 2023-4 policy/ordinance language to address concerns as to snowfall, snow removal, and melting issues for residents.

Accept Public Comment

*Possible Motion: Move to adopt Ordinance 2023-4. OR Move to continue Ordinance 2023-4 for further discussion or work.*

The first reading of Ordinance 2023-4, an Ordinance Amending Title 7, Chapter 1, and Chapter 2 as to Sidewalks and Snow Ice Removal, establishing requirements for snow and ice removal, location for snow and ice deposits, penalty for violation, and making amendments as to style and form for purposes of reference and codification. Ron Coleman motioned to adopt the 1<sup>st</sup> Reading of Ordinance 2023-4. Lee Blanchard seconded the motion. All said Aye. Motion carried and passed.

### **F. New Business- Items for Discussion and/or Action**

#### **1. Septic to Sewer Discussion**

##### Discussion and/or Action

Issue with failing septic tanks and possible actions/solutions to be discussed. Area of issue is in the Woodson Addition between Badger Street and Woodson, and First Avenue NW and Central Northwest Avenue. Discuss options and possible emergency funding to address potential addition of a main sewer line installation.

Accept Public Comment

*Possible Motion: Move to authorize planning of main sewer line installation and seek emergency funding for project. OR, Move to continue this to another meeting.*

The Mayor, City Attorney, Council, and Great West discussed the septic to sewer. Adam Stenseth, 413 1<sup>st</sup> Ave NW, in close proximity to the north Fork of the Smith River, said that ground water is getting into his septic system and is almost going into the basement, he has had to have a contractor, Tanner Blair, pump out his 1,000 gallon septic tank three times today, mentioned that in his 8 years living here that it has never been this bad. The City currently does not have a sewer main in that part of town, the nearest existing sewer connection is at the intersection of Baker Street and 1<sup>st</sup> Ave NW. Great West Engineering, Craig Erickson and Jessica Salo, will review the sewer map of the four homes affected that do not currently have City sewer systems and come up with a few solutions. Craig Erickson asked that Adam Stenseth take pictures, document costs, and his usual yearly bills verses the bills now, and send to the Mayor. Craig Erickson said that he will be discussing the issue with several funding agencies in the morning. Craig Erickson suggested that the City start looking into doing a Wastewater PER update in the near future. This discussion will be continued at the next Council meeting on June 5<sup>th</sup>.

## **G. Council Review of Financials**

## **H. Claims Signing/Motion to Approve the Bills**

### Pay the Bills

Claim Check #'s 19134-19149 May 2-16, 2023 for \$27,837.81

Payroll Check #'s 9430-9437 May 1-16 for \$7,156.55

5-02-2022 thru 05-16-2022 were presented for Council's approval. The Mayor asked if there is a motion to pay the bills. Rick Ellison motioned to pay the bills as presented.

Lee Blanchard seconded the motion. All said Aye. Motion carried and passed.

## **I. Motion/Vote to Adjourn the Meeting**

The Mayor asked the Council if there is a motion to adjourn the regular meeting. Ron Coleman motioned to adjourn the meeting. Lee Blanchard seconded the motion. All said Aye. Meeting adjourned at 7:45 pm.

### **WORK SESSION (begins immediately after Business Meeting adjourns)**

#### **A. Call Work Session Meeting to Order**

#### **B. Council Discussion:**

##### **1. Review and Discuss Drafts of Possible Ordinances**

Discuss identified ordinance revisions, suggest revisions, explore options as identified in discussion relative to:

- a. Business License Ordinance Alterations
- b. Water Turn Off Fee Ordinance Alterations
- c. Animal Control Ordinance Alterations
- d. Public Works Supervisor Ordinance Alterations

The Mayor, City Attorney, and Council discussed a – d. 1.7.7 Public Works Superintendent changes to Public Works Supervisor. Snowbird Water Rates-Fee is currently to have the water turned on except in the certain cases. The Council reviewed 8.1.15 Charge for Turning Water on/off. Susan Wordal will include the water turn off fee language to the Ordinance for Council's review. The Council reviewed 5.2.1 Animal Control Ordinance proposed changes. There was a discussion on Feral Cats. The Mayor will have Marc Pryor review the animal control ordinance and let Susan Wordal know of any changes. There was a discussion on compliance of Business Licenses, fees, and late fees. The City's reasoning of getting a business license, are to recognize the company and ensure that they are accountable to their activities, and to ensure public safety and health. The City office will be mailing out letters this year for all known businesses that have not yet come in the City Hall office to be in compliance. The City, this year will be using the collected funds for replacement of two flag poles by City Hall.

**C. Comments/Discussion**


- 1. Future Business
- 2. Mayor's Comments—Rick Nelson

The Mayor said on the next Agenda the Council will review a land use permit request to change lot lines on a new construction (2 lots with 2 new houses) being built on N. Central. The Mayor said that Tree City USA, Arbor Day, will be May 16<sup>th</sup> and there will an Arbor Day celebration with pictures, of Kindergarteners & 1<sup>st</sup> graders, a City Representative, and an US Forest Service Representative that day and was needing Rick Ellison to represent the City, usually the Mayor would have been there to be with the group and take pictures, so that the City is able to qualify for the Arbor Day grant reimbursement of (\$850) for trees, on the Monday as it had been scheduled earlier but the Forest Service, Jen Frazer, said that it had been rescheduled for Friday May 16<sup>th</sup> @ 10:30 am in the Springs Park by City Hall, and he is unable to be there. Rick Ellison said that he would be available for the Arbor Day celebration. The Mayor said that there was a water break over by the Montana Department of Transportation new construction site. The Mayor said that one of the seven required change out pit meters from a Master Meter to the new Neptune Meter will be installed by Rooney Inc., and they will dig up the pit meter and install a new Neptune pit/pit meter and curb stop tomorrow.

- 3. Council Comments/Discussion
  - a. President of the Council—Ron Coleman – Nothing else.
  - b. Council Member—Lee Blanchard – Nothing else.
  - c. Council Member—Pattie Berg – Not in attendance.
  - d. Council Member—Rick Ellison

**D. Motion/Vote to Adjourn the Meeting**

The Mayor asked the Council if there is a motion to adjourn the meeting. Ron Coleman motioned to adjourn the meeting. Rick Ellison seconded the motion. All said Aye. Meeting adjourned at 8:40 pm.

  
Michelle Stidham—Clerk-Treasurer

  
Mayor – Rick Nelson