

**MINUTES**  
**CITY OF WHITE SULPHUR SPRINGS, MONTANA**  
**PARKS ADVISORY COMMITTEE MEETING**  
**JULY 13, 2022**

**ACTION ITEMS**

**(In addition to those listed in June 29, 2022 Minutes)**

**Jen Frazer**

- Make Budget Presentation to City Council on July 19, 2022.
- Set up email account which allows us to move the shared drive, and to use Google voice for at McStravick Park lockbox.

**Pattie Berg**

- Update Cost and Financial Analysis spreadsheets.
- Get Parks on 7/19/22 Council Agenda
- Draft Budget Presentation for Council
- Get copy of updated maintenance checklist.

**Call to Order**

Chair Jen Frazer called the meeting to order at 4:22 p.m., at City Hall.

Committee Members Present: Jen Frazer, Kelly Huffield

Others Present: Pattie Berg (City Council Liaison).

**Strategic Planning/FY 22-23 Budget Work Session**

Priorities:

Chair Frazer led a discussion of the Draft Priorities document dated July 13, 2022. The attendees reviewed and updated the document based on their own priorities, work already completed, and information received, since the last update. Frazer will provide the updated Priorities to the City Council.

P. Berg will ask the Mayor for a copy of the modified maintenance checklist.

Proposed Budget:

The Committee reviewed the draft budget document prepared by Liaison Berg. Changes were made to the draft consistent with the Committee's goals, the input received from the Mayor, pending projects, and unfinished "fatal flaw" corrections. Other comments:

- While not a monetary issue, Chair Frazer stressed the need to get a separate email account for the Committee, which would allow us to move the shared drive to a Google account. This would also allow the City to use Google Voice to record the security code for McStravick Park. Frazer will take the lead on getting this done. Liaison Berg asked Frazer to confirm that calls from international numbers on Google Voice would be no charge to the City.
- The Mayor had mentioned the desire to provide soccer equipment for use at Springs Park. Chair Frazer said wheeled nets would be about \$1,500 each, and a striping machine about \$99.00.
- Chair Frazer mentioned the need to have an ADA rocker type piece of equipment at Springs Park, to provide a comparable play experience. Another thought was installing equipment not tailored to specific group, such as working with the Arts Council to place musical equipment in one of the parks. These both landed on the 'not now' list.
- Chair Frazer mentioned a desire to add a rocker type piece of equipment at Springs Park, to provide a broader range of play experience, and working with the Arts Council to place musical equipment in one of the parks. These both landed on the 'not now' list.
- Liaison Berg said the results of the CORR process should drive decisions about what the community wants for playgrounds and parks.

- Fees for Use of Parks – Follow up on comments made during a meeting with the Mayor and Mark Pryor, there was a brief discussion about whether the Committee should recommend collecting fees for reservations of City Parks. The consensus was that fees should not be charged to individuals or nonprofits, but gatherings which require additional costs, such as overtime or garbage fees, should be considered for a fee structure. To be discussed at a later date.

Rotary Club Grant Update:

P. Berg reported that she has it on good information that the Rotary Club voted to award the City \$3,000 for (mostly Phase III) work at McStravick Park. One Rotary Club member told her that the Club recognized the change in the Committee's original plans, but still felt the project was worth of adequate funds to install bleachers and a picnic table, Liaison Berg asked the attendees to list items to remove from the original request. The attendees made changes based on earlier established priorities which took the total request to a little below \$3,000. Berg will update the spreadsheet and post it on the shared drive, with a final decision being made once the funds have been received.

Signage – P. Berg had proposed budgets for signs. Chair Frazer indicated the desire to have all Parks signs be of the same format: possibly a similar color and style to the aluminum sign next to City Hall.

Committee Membership:

A brief discussion was held about the continuing lack of applications for the Committee. P. Berg has prepared a press release requesting applicants and several individuals were listed as possible members.

<b>Public Comment</b>
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No public was present to comment.

<b>Adjourn</b>
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The meeting adjourned at 5:55 p.m.