

**MINUTES**  
**CITY OF WHITE SULPHUR SPRINGS, MONTANA**  
**PARKS ADVISORY COMMITTEE MEETING**  
**OCTOBER 13, 2022**

**ACTION ITEMS**

**All:**

Recruit applicants for the Committee. Get applications in ASAP so the Mayor can select from among applicants, make appointments and have the seats can be filled by 11/10/22

**Jen Frazer**

- Bair Grant Closeout.
- Follow up on funding for Fort Logan replica sign
- Confirm donation of donation box
- Install signs at McStravick Park
- Work with Carol Berg on equipment at McStravick Park
- Duties update in Committee Handbook

**Carol Berg**

- Work with Jen Frazer on equipment at McStravick Park
- Install pump track sign
- Speak with Golf Board about formally sponsoring/advertising the availability of, and the rules related to, cross country skiing on the Golf Course
- Place the work-around for the missing center net anchor at McStravick Park

**Kelly Huffield**

- Order *Adopt a Spot* Signs - 20 signs and the appropriate number of 'plaques'
- Work with Stacy Eaton-Menard on the basketball tourney to be held next spring

**Pattie Berg**

- Investigate status of T-Mobile Grant work order with Great West
- Research parks user agreements for longer than day use purposes
- Contact Diane Conradi about LWCF matching

**Call to Order**

Chair Jen Frazer called the meeting to order at 4:32 p.m., at City Hall.  
Committee Members Present: Jen Frazer, Kelly Huffield, Carol Berg.  
Others Present: Pattie Berg (City Council Liaison, via zoom).

**Approval of Minutes**

Carol Berg made a motion to accept the Minutes of the September 15, 2022 Committee meeting as presented. Kelly Huffield seconded and the motion passed unanimously.

**Committee Member Reports on Action Items Not Otherwise on the Agenda.**

**Action Items:**

Kelly Huffield

- The Community Foundation's Treasurer has the invoices for the costs paid by the City to be reimbursed by the Beautification Fund.
- No change on *Adopt A Spot* program
- She will speak with Stacy Eaton Menard about a basketball tourney this spring.

Carol Berg

- She has not met with the Golf Club Board. She will take a proposal to the next Board meeting.
- She has a work-around for the centerline support. It will be installed soon.
- She will install the pump track sign soon. Chair Frazer noted that, if needed, there are some t-posts between City Hall and the fire station that may be used for this purpose.
- She still has the Thrivent T-Shirts at home, for anyone who wants them. Kelly Huffield asked for an extra-large.

Jen Frazer

- The Bair Grant closeout is in final review. She will send it via email and snail mail to the Foundation and will send a copy to the Mayor and Clerk, and will place a copy of the share drive.
- No further information regarding the request to the Historical Society to replace the Fort Logan replica sign.
- She will confirm Jordan Kibbee still intends to donate the donation box for the tennis court.
- In regard to the baseball agreement, she said she is uncomfortable pursuing this request any further. It appears no agreement has been signed by the current softball group. Following discussion, the Committee agreed that the original intent was to ensure a written agreement existed. The consensus was that the agreement should cover the use of the baseball diamonds, but also the use of the tennis court, and any other situation involving more than day use. Liaison Berg will google the type of agreement the Committee envisions and this will be further discussed at a later meeting.

Pattie Berg

- The pickle ball clinic was held on 9/25/22. It was well attended and fun. The Committee expressed an interest in holding another clinic in the spring. It was suggested that the 'instructors' spend a little more time addressing safety at the beginning of the clinic (e.g., types of shoes, diving for the ball, etc.)
- The items funded by the Rotary Club are mostly here. Rocky Vinton took the benches, table and storage unit to McStravick Park. The Rotary and Thrivent -funded signs have been ordered and should arrive soon.

#### **CORR Process: Review of Last meeting (Oct 4th)**

Carol Berg, Jen Frazer and Pattie Berg attended this meeting and shared their impressions. The CORR group gave a attendees a last-minute homework assignment, the content of which was heard differently by all 3 attendees. Jen Frazer will follow up with the CORR folks, including getting the notes summarizing the meeting and a copy of the matrix that was used to prioritize the tasks. She will also ask for clear homework instructions and make sure the process keeps moving forward.

#### **New Members**

The following Committee members will follow up and/or make contact with the following individuals and encourage them to apply for the Committee

Jen Frazer- Jordan Kibbee

Pattie Berg – Josef Masee and Jessa Rasmussen

Carol Berg – Stone Temple, Curtis Porter

Kelly Huffield – Tim and Miriam Barth

The goal is to encourage interested people to apply soon, so the Mayor can select 2 people to fill the vacancies, and have them seated by the November Committee meeting.

#### **Discussion needed on Projects/Ideas not on the Agenda - N/A**

<p style="text-align: center;"><b>T-Mobile Grant or Other Grant for Developed Parks (Related to Item #2 on Priorities list)</b></p>
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The Grant was not submitted by the 9/30/22 quarterly deadline. Liaison Berg asked for Committee direction; specifically, she asked if the Committee wanted to continue to work with Great West on this, do the grant ourselves, or

???? The Committee talked about the information it needed to submit a grant. Following discussion, Liaison Berg will investigate the legal impact of the signed task order.

Chair Frazer said October is the time of year when the Committee should be looking at other possible funding opportunities. There is a list of possible funding sources in the "Grants" folder on the shared drive. Liaison Berg will follow up with Diane Conradi to find out whether the value of the land at Spikes Happy trails is an eligible match. She also suggested that the CORR people are great resource for learning about current funding opportunities. Further discussion to follow.

### McStravick Park Project Tracking

- Outstanding Items:
  - Pickle ball supplies:
    - ~ Kelly Huffield said the bags for the storage of pickle ball equipment need to be bigger. Following discussion, Carol Berg said she would look at the equipment and figure out a way to create a more usable storage bag.
    - ~ Huffield asked the Committee whether to offer the use of the equipment to the school during the winter months. The consensus was that is up to the Mayor whether to grant this request. Huffield will let Janie Barfus know the equipment is there and, if the school would like to use it, it can contact the Mayor for permission.
  - Rotary Funded Items - It is unclear how much assembly is required. Carol Berg and Jen Frazer will look at this on Sunday October 16th.
  - Signs

#### Liaison Berg -

Berg explained that Ron Coleman had reported seeing a roller-skater using the court. She also said that, at the 8/3/22 the Committee reviewed pared down language for the "Court Rules" sign, in which the line prohibiting the wheeled sports was removed. Berg also said that, at the 10/3/22 Council meeting, Councilperson Ellison and Connie Mangas both stated that 2 individuals had been injured at the pickle ball clinic. Berg said she told the attendees at the 8/3/22 meeting that she was aware of one, not 2, people who had fallen. She later confirmed this with Ms. Huffield, but Berg said the story was still "out there" and she wanted the Committee to decide whether to address it.

In an attempt to be responsive to these 2 councilmember reports, Liaison Berg drafted an additional "Court Rules" sign which recommended the use of Tennis Shoes, and prohibited the wheeled sports. The cost of this sign would be \$40.93 plus about \$11.50 for shipping. Berg said she believed there was sufficient Rotary funding to pay for this sign.

During discussion, it was noted that, because a lot of people the term 'tennis shoes' to refer to running shoes, tennis shoes, sneakers, walking shoes, etc., it's hard to specify, in a sign, what shoes should be worn. It was also noted that, on the City Attorney's advice, the "Court Rules" sign advises users that they are playing at their own risk. The Committee reviewed a sign available at the following link:

<https://www.walmart.com/ip/SignMission-A-1218-No-Skateboarding-NS-12-x-18-in-No-Skateboarding-No-Bicycle-Riding-No-Rollerblading-No-Scooter-Riding-Heavy-Gauge-Aluminum-Sign/838096472?wmlspartner=wlp&selectedSellerId=1148>

Kelly Huffield made a motion to have Carol Berg order 2 of these signs. Carol Berg seconded the motion and it passed unanimously. The signs will cost \$17.08 each, for a total of \$34.16, to be paid from Rotary funds. One sign will be placed next to each gate.

#### Chair Frazer -

When asked, Chair Frazer said the signage at the Court will be in place by the end of the month.

**Spike's Happy Trails: What's Next?**

- **Subcommittee Members?**
- **Public Comment and Tour session**

Chair Frazer said she would like to begin creating an interest in this project. She suggested creating a subcommittee, and holding a tour of the land. The Committee listed several local residents who are possible members of a Spikes Happy Trails subcommittee. Carol Berg offered to contact these individuals, and to hold a walking tour within the next week or so. She will also post the tour on Facebook and will coordinate with Joy Short to avoid any horse-human conflicts.

**Public Comment**

No public was present to comment.

**Set Next Meeting Date/Time/Location/Adjourn**

The next meeting will be held November 10, 2022 at 4:30 p.m. Kelly Huffield will try to zoom in but, in case she can't, she assigned her proxy to Carol Berg or Jen Frazer.

The meeting adjourned at 5:49 p.m.