

## City of White Sulphur Springs

The regular meeting of the City Council was held on August 29, 2023 at 6:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Ron Coleman  
Lee Blanchard  
Pattie Berg  
Rick Ellison- absent

### **A. Call Special Meeting to Order**

### **B. Roll Call**

### **C. Pledge of Allegiance to Flag**

**D. Public Comment:** Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

### **E. Public Hearing on Proposed Budget 2023-2024**

1. Open Public Hearing on Proposed Budget for 2023-2024  
Take Public Comments, consider adjustments based on comments.
2. Close Public Hearing
3. Final Discussion from Members of Council  
Adjustments from Council based on comments.

*Possible Motion: Move to Approve the 2023-2024 Budget as proposed or as amended and set for consideration of Resolution of Adoption at meeting on September 5, 2023.*

No emails were received regarding the proposed budget. The Mayor was approached by the County last week, this year the state special police money was \$76,400.00. The City technically does not have to come up with any additional monies due to the contract being \$75,000.00 per year. The Mayor spoke with the County Commissioner's about a month ago asking if they were going to have any requests, they stated that the request had to be made by the end of May. The County Commissioner's did ask the Mayor if the City could fund some money to them for the Sheriff's Department. The Mayor crunched some numbers and came up with possibly \$5,000.00-\$10,000.00. The Mayor asked the County Commissioner's where they were at and was told about \$19,000.00 short. The Mayor informed the County Commissioner's that if the City may be able to come up with \$6,000.00 out of the budget if the City Council approves. Next years contract for Sheriff's Departments request go from \$75,000.00 to \$85,000.00 or \$90,000.00 because the special police district keeps increasing. The preliminary budget reflects the \$6,000.00. The agreement is the cost of employing 1 deputy including wage, vehicle, and training. No money was put into the project funds, either CIP or Capital Project Fund. General Reserves this year is \$89,628.00. Total cash available is \$293,798.00. Non levied funds, Gas Tax revenue is now combined totaling \$304,000.00 received. Gas Tax money can be used for anything related to streets and alleys. Pattie Berg is wanting a plan for street repair, before a plan can be made there needs to be proper drainage, water, and sewer lines to stop braking, so that the new paving's do not need to be dug up. Could start paving the streets that have no water or sewer lines under them. Still waiting for Paser and GIS studies. These studies will give us the

conditions of the streets and what needs to be done. Streets 5<sup>th</sup> and 6<sup>th</sup> have millings. Doing the streets, a block off Main Street going east and west could be a starting point. The new hospital route of 5<sup>th</sup> and Crawford, also Garfield, will need to be fixed. The hospital stated that they will do what they can to help with the repair by applying for grants. 6<sup>th</sup> and Price Road, the road that goes to the dump, is good now. Once the Paser and Storm PER reports are received then a list of projects can be made. Out of the \$89,000.00 leave in General Reserves. On the Expenditure report all three of the Capital Improvement Projects accounts all say \$0.00 spent until the Auditors are done with putting in the Journal Vouchers. Election services, election in March about local government also there is an election this year for council members. Probably need \$3,500.00 for the elections. Propane was increased due to the new City Shop and Animal Shelter that is going to be heated by propane. Road and Street services spent 110% of salaries, the increase was probably due to overtime plowing snow. Zipper works in the summer only; the only overtime is just for water and sewer emergencies in the summer. Office supplies and materials was increased for the AV Capture program, 3 desktop computers and 1 laptop. Matching funds for the PERS is coming from sewer fund and storm water. Engineering, land use planning management \$10,000.00; planner task order is for Great West to look over annexation policy and reviewing subdivision regulations due to change in the legislature this year. Local Government study, need Resolution in Jan-March, not sure if money needs to be added this year. Next fiscal year will need money added for Local Government study. Facilities Admin, general fund, put some of the money in the Capital Improvement Projects fund. The Parks Advisory Committee has talked about getting a Commerce Grant so maybe the City could do this for the outside of the City Hall building. Cash reserves of 10% could be put into the CIP, which is \$8,000.00 that would leave \$48,000.00. From that amount \$16,000.00 could be put into each of the following roads, facilities, and parks capital projects funds.

Lee Blanchard made a motion to approve 2023-2024 Budget as amended, Pattie Berg seconded.

The Mayor is now addressing questions from earlier in the meeting, regarding Phase 4, Great West surveyor will be here tomorrow morning. He will be mapping out a proposed route that will go through only one landowner's property. The surveyor will also be looking at sewer on Houston Street for 6-inch main and the manhole at Crawford Street and 2<sup>nd</sup> Ave. Fire hydrants will come in at the design phase. A utility easement will need to be signed by the Homeowners Association to include a water main for fire hydrants. A schedule has been made to do reports quarterly by the departments. The work session for September possibly be updating the Fee Schedule Resolution to coincide with the budget. Parks, Graham Gilmore, sent a message to the Mayor hoping to be in White Sulphur Springs within a week. Great West looked over the annexation property should be placed in a flood plain but since the county does not have one the parcel is not technically in a flood plain even when annexed. Since this property is being annexed the City cannot place any development conditions. However, the case should be made to the developer/landowner that they should comply with flood plain regulations. The information was sent to the Planning Board since they requested feedback from the engineer. Next meeting is next Tuesday night September 5<sup>th</sup>. The code book work session will be in October. Flagpole 25ft tall \$900.00 this will be ordered. Flags on main street have been ordered. Animal shelter shed has been scheduled for delivery.