

## City of White Sulphur Springs

The regular meeting of the City Council was held on September 5, 2023 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Ron Coleman  
Lee Blanchard  
Pattie Berg  
Rick Ellison

### A. Call Meeting to Order

### B. Roll Call

### C. Pledge of Allegiance to Flag

**D. Public Comment:** Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

### E. Read & Approve - Accept or Reject Minutes

1. July 3<sup>rd</sup> Regular Session  
*Possible Motion: Move to Accept Minutes as presented or as amended*  
*Pattie Berg moved to table the July 3<sup>rd</sup> minutes till next meeting due to not having a copy.*
2. July 18<sup>th</sup> Regular Session and Work Session  
*Possible Motion: Move to Accept Minutes as presented or as amended*  
*Pattie Berg moved to approve accept minutes, Ron Coleman seconded.*
3. August 1<sup>st</sup> Regular Session  
*Possible Motion: Move to Accept Minutes as presented or as amended*  
*Minutes not completed.*
4. August 15<sup>th</sup> Regular Session and Work Session  
*Possible Motion: Move to Accept Minutes as presented or as amended*  
*Minutes not completed.*
5. August 29<sup>th</sup> Preliminary Budget Session  
*Possible Motion: Move to Accept Minutes as presented or as amended*  
*Minutes not completed.*

### F. Receive/Accept Reports

1. Sheriff's Report – Sheriff Jon Lopp

The complaint report was received by the council members. Pattie Berg noticed that there were 2 vans on main street wondering if they were camping on the streets. They have been moving, they may be associated with the work projects that are happening on Main Street. Lee Blanchard noticed cars driving slowly in the neighborhoods taking pictures of houses or looking to maybe make offers on houses but not doing anything wrong.

2. City Court Report – City Judge Lori Sorenson

The Judge reports that she is preparing for a jury trial this is the Judge's first one, was on the phone with the Judge from Red Lodge for about 4.5 hours learning. The Judge has talked to the Mayor regarding clerks duties. There are conferences for clerks the Judge thought this would be beneficial to attend one of the conferences. Pattie Berg brought up that there may be a module training on the full court system. The Judge will be going to a week-long judge's conference at the end of September.

3. City Engineer's Report - Great West Engineering

Report was sent by email, field survey was completed for the line from tank to town, did the sewer main replacement on Houston, looked at the manhole 2<sup>nd</sup> and Crawford. The generators will not be available till march of 2024 contactor is waiting to schedule a pre-construction meeting till there is a date. Looks like the cost is \$7,500.00 to do the sewer design survey on Houston Street. Also talks about the Task Orders that need to be passed tonight.

4. Public Work's Report - City Public Works Supervisor Rocky Vinton

Last week there was two water main breaks. One was a 2-inch service line broke at the school this was on the

back side of the meter, this one is for the football field. A 4-inch main break was on 8<sup>th</sup> in front of Mikesell's old shop, it took all day to fix. Jake, Matt, Ron Coleman, and the Mayor all worked on this project due to Rocky being on vacation. Ted Jones is going to send Ron Coleman some training material on ditches.

## **G. Unfinished Business - Items for Discussion and/or Action**

### **1. Task Orders for Great West Engineering**

#### **A. Amendment to Task Order #6: General Engineering Services**

Discussion and/or Action

Consider adjustments to General Engineering Services Task Order and expenditures.

Accept Public Comment

*Possible Motion: Move to Approve the proposed Amended Task Order #6 as proposed or as amended.*

Amendment should be General Services task order totaling \$15,000.00 not \$25,000.00

Pattie Berg made a motion to approve as amended of Task Order #6, Lee Blanchard seconded.

## **H. Task Order #7: Houston Street Sewer Replacement**

Discussion and/or Action

Consider proposed Task Order #7 for Houston Street Sewer Replacement

Accept Public Comment

*Possible Motion: Move to Approve proposed Task Order #7 as proposed or amended, OR Move to continue discussion to another meeting.*

Houston street sewer replacement estimated total \$7,500.00 determined by consultant agreement.

Material and labor costs come out of sewer fund.

Lee Blanchard made a motion to approve Task Order #7 as proposed, Ron Coleman seconded.

## **I. Task Order #9: Proposed Planning Services**

Discussion and/or Action

Consider proposed Task Order #9 for Gt. West to provide specific planning services in addition to the General Services Agreement, an expansion for targeted services.

Accept Public Comment

*Possible Motion: Move to Approve proposed Task Order #9 for Planning Services as proposed or amended. OR Move to continue discussion to another meeting.*

This is a Task Order specific to planning services, it is for one of their professionals to look at subdivision regulations. Someone has already looked it over and sent recommendations for the proposed annexation which is going before the Planning Board this month. They thought that everything could be done for \$8,000.00 but recommended that \$10,000.00 is passed in case something came up that needs to be reviewed. The catch on the flood plain is that the County does not have one so the City cannot force a flood plain. For the property to be considered a flood plain the City needs to have the map redone due to the new annexations. There may be grant money for getting the map redone.

Ron Coleman made a motion to approve Task Order #9 for Planning Services as proposed, Lee Blanchard seconded.

## **J. New Business- Items for Discussion and/or Action**

### **1. Resolution #2023-9: Final Budget Adoption**

Discussion and/or Action

Final discussion and review of the 2023-2024 Proposed Budget as contained in Resolution 2023-9. Consider any final alterations.

Accept Public Comment

*Possible Motion: Move to Approve the 2023-2024 Final Budget as proposed or as amended.*

Pattie Berg noticed that the budget she picked up for August 29<sup>th</sup> and budget picked up last week that there was about \$500,000.00 difference in total budget. This is just the general fund; the water and sewer enterprise fund is on the budget. The mills are what is being approved and how they are being spent. The auditor made some JV's. The project for septic to sewer was added. ARPA C fund is for the money that is coming in, this needed to be added.