

Ice Rink Addendum

- A. The City Parks Committee arranged for the purchase and/or storage of an ice rink through the City Ice Rink Collaborative (CIRC), but the operation of the rink, to include: siting the rink, filling or draining the rink, treating or smoothing the ice, and general maintenance of conditions called "pebble or rough ice," or the clearing of dirt, rocks, leaves, or other debris or contaminants which may collect on the ice, is to be handled by the City Ice Rink Collaborative as a volunteer group of the City, not the City Parks Department, or a City employee. Assembly of the rink shall be in accordance with all manufacturer instructions. The City does not maintain a separate Parks Department or an employee dedicated to park maintenance during the winter months, but will supervise generally. CIRC will report all maintenance activities and concerns each month to the City Council.
- B. It is specifically understood and agreed the City is not directly involved with the set-up, tear down, maintenance, or storage of any structure or facility which is not the baseball fields/dugouts, fences, pavilion, or playground which might be associated with Springs Park. Thus, all activity to install, remove, maintain, or store any structure such as, but not limited to, an ice rink, is the responsibility of the group or organization reserving or applying for a permit to use such facility in the Springs Park Complex. There is no guarantee regarding protection of the rink from the elements based upon the use of the Pavilion.
- C. Should CIRC or a User Group elect to use the Pavilion for its ice rink, the CIRC shall be responsible for relocating the picnic tables from the shelter and appropriate storage of the tables. Responsibility shall include making all arrangements for the equipment and other assistance to load/unload the tables, transportation of the tables, and return of the tables at the end of the contract period, or as required by another User Group. City personnel and equipment may not be used without specific authorization from the Mayor.
- D. Arrangements for water to flood the ice rink is the responsibility of CIRC. CIRC must complete a Bulk Water Permit Application (administrative tracking) and contact the Public Works Department and/or the VFD and make appropriate arrangements for provision of water for use in the ice rink. No unauthorized person shall operate any fire hydrant to secure water for such use. Costs for all water after the 1st flooding must be paid at the time the water is provided under the Bulk Water Permit, and costs and fees may be waived or reduced at the discretion of the Mayor.
- E. Water drainage is the responsibility of CIRC. Ice creation and melting are naturally occurring outcomes during the winter months and the City cannot guarantee conditions will not change during the winter season. Ice melt/water drainage must be channeled to avoid damage to the other facilities housed at the Springs Park Complex. Damage caused by ice melt/water drainage from the rink is the responsibility of CIRC to manage and address.
- F. Ice quality is the responsibility of CIRC to monitor and maintain per industry standards for outdoor rinks, including resurfacing. This includes, but is not limited to, dirt, rocks, leaves, or other debris which may collect on the ice, as well as the results of freeze/thaw of the ice and accumulation of snow. The City will notify CIRC in the event a request for use of the rink is made from another group. The CIRC shall make/coordinate all arrangements for any special events or groups and shall add those events to the previously submitted use/event schedule provided to the City.
- G. CIRC shall be responsible for all costs associated with connecting to available electricity, and shall arrange for a licensed electrician to make all connections, which shall be done according to applicable portions of the state electrical code. This includes any installations to protect and prevent any concerns related to tampering with such connections, and allowing for activating and deactivating the connection when electricity is not required. Fees for electrical usage will be charged on a per day basis based on actual usage unless otherwise noted in the Office Use section of the Application. The User Group shall provide the City with a list of authorized representatives as to operation of the electrical system during hours of use/operation by the User Group.
- H. The City will require insurance per Item 7 of the Information Sheet unless specifically waived by the Mayor due to coverage through MMIA. The City **SHALL** be named as an additional insured under any event or other insurance policy and a copy of the insurance commitment page shall be provided to the City at the time the Agreement is executed.
- I. CIRC shall create and post appropriate signage regarding hours of operation, "At Your Own Risk" warnings, and other rules/requirements including who to call in certain circumstances, with prior approval of the Mayor as to wording and location. This includes posting notices in the event conditions are not favorable to skating or other use.
- J. It is the responsibility of the User to clear the immediate area of the Complex used of all trash and equipment following each use or event. Trash will be placed in trash receptacles and removed from the Complex at the expense of the User Group. Trash left behind may result in an invoice to the User Group for removal/disposal.
- K. When not in use, CIRC shall take reasonable steps to secure the rink to prevent unauthorized use when the Complex is closed. Security is the responsibility of CIRC, both during active use and when the Complex (rink) is closed. CIRC shall make all arrangements for security or work cooperatively with the City to establish security.
- L. In the event of a bio-hazard exposure (including blood, bodily fluids, and mold/mildew growth), CIRC shall make sure adequate arrangements or instructions for treatment of any injury are available, as well as addressing the exposure hazard, including cleaning and disposal per existing health or other regulations.