

City of White Sulphur Springs

The work session meeting of the City Council was held on April 1, 2019 at 6:30 P.M. to 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Sara Driemeyer

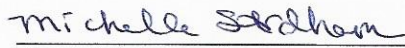
Mike Eby

Rob Brandt

Pattie Berg

The Mayor and Susan Wordal presented the process of a Consent Agenda and structure of Roberts Rules of Order. A consent agenda will group routine business and reports into one agenda item. The consent agenda can be approved in one action, rather than filing motions on each item separately. Using a consent agenda will save time on the agenda. This will free up time to have discussions on more critical topics that require debate and planning. The bills can be passed around while doing business. Susan Wordal suggested shifting the agenda a bit. The Regular Session would have Call Meeting to Order, Pledge of Allegiance to Flag, Public Comment, Accept or Reject Minutes, Adjustments to the Agenda to anyone that would like to move the Agenda, and then Consent Agenda. Things on a Consent Agenda would be pay the bills, authorize the Mayor to sign certain documents and other things that don't necessarily require discussion or an introduction. It would be on the consent agenda list and would be approved as a group block. Anyone can ask to have adjustments to the consent agenda and then it would be placed off of the consent agenda to the regular agenda. Susan Wordal had a review to the Council to show how the process of Roberts Rules of Order works. For Minor votes would be a motion, a second, discussion, and then a voice vote, Aye or Nay. For more complex votes, like a Resolution or Ordinance, the process would be motion, vote, discussion, but if it is amended then the amendment would need to be a motion as amended and then a second to the amendment. There would be a Role Call with the Mayor being last. If the discussion keeps going around and around in circles someone can signal to the Mayor and call for a question. The discussion then stops and the Mayor will repeat the motion and will ask for a vote. Susan Wordal said that the public comment/input should be separate to the Council discussion. It makes it very difficult to know who is talking and about what, and who wanted what to happen. It makes it harder to take the minutes and review the minutes. A more formal procedure should be followed. With public comment an individual to comment would approach the podium and state their name and address. Public Comment would be a comment that is not on the Agenda and this is their one opportunity to comment that is limited to three minutes. The Council will

take what the individual's comment were and will proceed on when/how a discussion/follow up should go and get back to them. A Resolution can be amended/passed with one reading and can act on it. An Ordinance that is first worked on then has been approved should not look different from the second time unless there is a typo. There would also be another opportunity in conjunction with each agenda item for public comments pertaining to that item that would be limited to three minutes. They would approach the podium, and state their name and address for the record. The public as a whole would be asked to refrain from any conversations amongst themselves. One Council Member to speak around the table at a time as to not interrupt another. Typically in the winter time there should only be one meeting a month, but ever since the Mayor, Rick Nelson, took office there has been two meetings a month. The meetings are from 7:00 pm to 9:00 pm so there is a time frame to go through all of the Agenda items in a timely fashion. If it nears 9:00 pm and all of the agenda items have not been gone through then it can be extended if nearly done or it might have to be continued at the next meeting.


Michelle Stidham – Clerk-Treasurer


Rick Nelson - Mayor