

## City of White Sulphur Springs

The regular meeting of the City Council was held on April 3, 2023 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Ron Coleman  
Pattie Berg  
Rick Ellison

### **A. Call Regular Meeting to Order**

### **B. Roll Call**

### **C. Pledge of Allegiance to Flag**

**D. Public Comment:** Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

### **E. Read & Approve - Accept or Reject Minutes**

#### 1. March 6<sup>th</sup> Meeting – Regular Session

*Possible Motion: Move to Accept Minutes as presented or as amended*

The Mayor asked if there was a motion to approve or reject the Regular Session minutes from March 6<sup>th</sup> as presented. Pattie Berg motioned to approve the March 6<sup>th</sup> Meeting Regular Session minutes as presented. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

#### 2. March 21<sup>st</sup> Public Hearing Meeting and Regular Session

*Possible Motion: Move to Accept Minutes as presented or as amended*

The Mayor asked if there was a motion to approve or reject the Public Hearing Meeting and the Regular Session minutes from March 21<sup>st</sup> as presented. Ron Coleman motioned to approve the March 21<sup>st</sup> Public Hearing Meeting and the Regular Session minutes as presented. Rick Ellison seconded the motion. All said Aye. Motion carried and passed.

### **F. Receive/Accept Reports**

#### 1. Sheriff's Report – Sheriff Jon Lopp

The Mayor asked if the Council received the Meagher County Sheriff's Office Complaint Report for the Month of March. The Mayor said that if there were any questions to ask the Sheriff sometime.

#### 2. City Court Report – City Judge Lori Sorenson

The March for the citation activity and case statistics reports was handed out for the Council.

#### 3. Fire Department Report - City Fire Chief Sam Peeler – None.

#### 4. City Engineer's Report - Great West Engineering

Jessica Salo let the Mayor know that she would be unable to attend tonight's meeting so she is providing her report via email.

##### Water System PER:

- Funding scenarios were explained at the March 6<sup>th</sup> Council meeting. The benefits of an EDU system were discussed.
- Great West facilitated a public hearing on the water system PER on March 21<sup>st</sup>. The PER will present the replacement of the 12-inch transmission main as the preferred alternative with a funding scenario that includes ARPA and SRF loan/forgiveness.
- Great West will finalize the PER in April and begin to prepare the SRF application.
- An amendment to the engineering contract for the PER will be prepared to include costs for grant administration for ARPA and SRF, as well as design for the water transmission project.
- Tentative date for starting design is July 2023 with construction in the spring of 2024.
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##### Capital Improvements Plan:

- Great West finalized public survey documents and public survey is currently running from April 1<sup>st</sup> – 15<sup>th</sup> for both electronic and hardcopy versions.
- Next steps will be conducting inventories and gathering information on the various infrastructure components. Great West will forward an Excel spreadsheet template this week for City staff to begin listing needed infrastructure improvements.

##### Backup Generator Project:

- Bid documents were finalized in March.
- Currently bidding this project, advertised on March 23<sup>rd</sup> and April 6<sup>th</sup>, bid opening will be April 13<sup>th</sup>.
- Working with ARPA to assure they have all documentation needed for funding.
- Have had one question from interested contractor wondering if long lead time for generators (40 to 50 weeks) will be an issue. Great West will issue an addendum at the end of this week regarding long lead times for equipment and how that issue will be approached on the project. It will generally be addressed through negotiation of notice to proceed to allow for initial work and then issuance of a suspend work order until delivery of the generators.
- If long lead times are a reality, construction would be next spring 2024.
- The original engineering contract included design of a single generator and we ended up designing two separate generators based on the City's current layout and electrical needs. Great West will prepare a contract amendment for the additional work and would like to discuss it with the Council next month.

##### Hometown Grant Program Application:

- Great West participated in discussions on a potential park improvement project for Springs Park and provided a cost estimate for park improvements.

##### General Services:

- Great West assisted the City with grant administration tasks for the Phase 3 water project.