

## City of White Sulphur Springs

The regular meeting of the City Council was held on December 5, 2022 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Pattie Berg  
Ron Coleman  
Rick Ellison  
Lee Blanchard

### **A. Call Regular Meeting to Order**

### **B. Roll Call**

### **C. Pledge of Allegiance to Flag**

**D. Public Comment:** Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

### **E. Read & Approve - Accept or Reject Minutes**

#### 1. November 7<sup>th</sup> Meeting – Regular Session

*Possible Motion: Move to Accept Minutes as presented or as amended.*

The Mayor asked if there was a motion to approve or reject the Regular Session minutes from November 7<sup>th</sup> as presented. Pattie Berg motioned to approve the November 7<sup>th</sup> Meeting Regular Session Minutes as amended. Lee Blanchard seconded the motion. All said Aye. Motion carried and passed.

#### 2. November 15<sup>th</sup> Meeting – Regular Session and Work Session

*Possible Motion: Move to Accept Minutes as presented or as amended*

Not ready yet.

### **F. Receive/Accept Reports**

#### 1. Sheriff's Report – Sheriff Jon Lopp

Jon Lopp handed out the Meagher County Sheriff's Office Complaint Report for the Month of November. The Council reviewed the Meagher County Sheriffs Office complaint report for the month of November. Jon Lopp asked if there were any comments or concerns about the report. Jon Lopp said that it was another busy month with hunters. Jon Lopp said that another decorative light pole was hit and torn down, this time over by Townsend Tire. There was a discussion about vehicles that are needing to be tagged for removal.

#### 2. City Court Report – City Judge Lori Sorenson

Lori Sorenson said that last month slowed down, giving more time to work on the old cases. Lori Sorenson attended the COCOLJ Conference in November at the Fairmont Hot Springs Resort and took the exam, that is required every two years, and passed it.

3. Fire Department Report - City Fire Chief Sam Peeler – none.

4. City Engineer's Report

Project Engineer, Jessica Salo, emailed the Council a summary of what Great West has been working on last month and anticipated upcoming tasks.

**Water System Preliminary Engineering Report (PER)**

Environmental letters have been sent to applicable local, state, and federal agencies describing potential projects for the water system and requesting comments back by December 17, 2022. Great West has also been collecting and analyzing a variety of data sources for the water system analysis. Great West will present initial findings to the City and Council members in an upcoming work session that is anticipated to occur the week of December 19<sup>th</sup> or early January, depending on City preference. The work session will be an important step in the PER process to gain feedback on the initial alternatives and preferred project, before moving on to public involvement activities in January/February.

**Backup Generators**

Design is underway for the two backup generators needed to serve the well pump house and wastewater lift station. Preliminary calculations result in a 200kW generator for the well pump house and a 35kW generator for the lift station. A site survey was performed and preliminary plan set generated for location of the generators. Preliminary plans have been provided to the electrical subcontractor who is currently preparing the power distribution electrical design components of the project. Preliminary drawings will be provided to the City for comment and then Great West will finalize the design, cost estimate, and assemble plans, specifications, and contract documents in preparation for bidding.

Great West also prepared and submitted an ARPA Minimum Allocation Grant application for partial funding of this project and is also assisting the City with meeting the startup conditions of the ARPA grant including the preparation of the MEPA environmental checklist. In November, Great West sent letters to several local, state and federal agencies requesting comment on water system improvements, including the installation of a new generator for the City's wells. Once the deadline to respond expires on December 16, Great West will complete the checklist and send it to DNRC ARPA Specialist Katherine Certalic. The grant agreement can be expected to be executed by mid-January.

**Capital Improvements Plan (CIP)**

Great West has prepared a draft community survey that is ready for the City's comment and input. Great West will present the community survey to Council members during the upcoming work session with the City. Once the City is comfortable with the content of the survey, it will be ready for marketing and distribution to City residents after the first of the year.

5. Public Work's Report - City Public Works Supervisor Rocky Vinton

City Crew Employee, Matt Swett, reported that he worked on a 11x14 paper map for the water/sewer lines in inches, hydrants, and curb stops and printed it out for the City Office. Matt Swett said that he mostly did the map here and there at home where he had two monitors to view.