

City of White Sulphur Springs

The regular meeting of the City Council was held on February 7, 2022 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Ron Coleman
Stacy Menard
Rick Ellison

A. Call Regular Meeting to Order

B. Roll Call

C. Pledge of Allegiance to Flag

D. Read & Approve - Accept or Reject Minutes

1. November 16th Meeting – Work Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Stacy Menard motioned to accept the November 16th work session minutes as amended.

Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

2. December 6th Meeting – Regular Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Stacy Menard motioned to accept the December 6th regular session minutes as amended.

Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

3. January 3rd Meeting – Regular Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Stacy Menard motioned to accept the January 3rd regular session minutes as amended.

Rick Ellison seconded the motion. All said Aye. Motion carried and passed.

4. January 18th Meeting – Regular Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Stacy Menard motioned to accept the regular session as presented. Ron Coleman

seconded the motion. All said Aye. Motion carried and passed.

5. January 18th Meeting – Work Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Stacy Menard motioned to accept the regular session as presented. Ron Coleman

seconded the motion. All said Aye. Motion carried and passed.

E. Public Comment: Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.

2. Please limit your comments to THREE (3) minutes.

F. Receive/Accept Reports

1. Sheriff's Report – Sheriff Jon Lopp

COMM Report was emailed to the City Office for the Council's review.

2. City Court Report – City Judge Lori Sorenson

Judge Lori Sorenson said that she has two Community Service Supervisors, but is still looking for one more. Ron Coleman and Lee Blanchard will be managing the defendants that are required to complete their sentence of community service. It was brought up that currently there is not any penalty for defendants that do not show up for their scheduled community service work. The only requirement now is that as long as they complete the community service by the deadline given, they can be late as often as they like and no show. The Council will look into adding in penalties, like extra work hours for being late or missed time for a community service sentence. Judge Lori Sorenson said that there are two defendant cases currently that have been given community service. Community Service defendants will be required to wear an orange jumpsuit, a fluorescent vest, and safety goggles when working.

3. Fire Department Report - City Fire Chief Sam Peeler

None.

4. Library Report – Jessica Ketola

City/County Librarian, Jessica Ketola, said that there were 58 1-on-1 tech assistant sessions, 87 reference questions answered, 3 new library cards issued, 3 story time programs with 27 kiddos, 4 preschool story time programs with 24 preschoolers, 4 useful volunteer hours, the community room was used by 14 different groups, gave away 12 books to preschoolers, gave away 30 kit craft bags, and 75 lbs. to the food bank. Jessica Ketola is moving in a month and a half but hopes to train the new librarian for two weeks before she moves to Texas.

5. City Engineer's Report - Great West Engineering

The Mayor, City Attorney, Council, and Great West Engineering discussed the possible grants for planning projects, Rural Development, CDBG, and ARPA funds. Collette Anderson talked about the on-call agreement with the task order list. Craig Erickson discussed the grants available. Craig Erickson said that a good place to start would be a Capital Improvements Plan. The City did have a very basic CIP done a couple of years back but should have a through CIP done in the future. Now all CDBG planning grants can submitted quarterly. The City will need to update the Preliminary Engineering Report. There is a planning grant from DNRC for \$15,000 that is available, and the City could apply for a RD Grant for \$30,000 to fund the updated PER project. The generator that was donated to the City from the Sheriff does not work and can't get it to work so it will need to be replaced. This would be a backup generator for the water system wells and would also power the wastewater lift station. It was asked if the City had obligated the local ARPA funds yet? The Mayor said that the City had not used any of the local ARPA funds as of yet. Collette Anderson said that a generator would be an eligible use of ARPA funds. Craig Erickson said that he would apply for a State of Montana Minimum Allocation Grant and use the City's U.S. Treasury Local Recovery Funds as a match, and he would have the application ready to go by the end of the month. The City can also use some of the City's Local ARPA funds for grant writing by the Consultant Agreement. Great West Engineering will work on the projects such as preparing the CDBG planning grant application for completion of a CIP submittal (\$1,500) on or by the March 1st deadline and preparing the RD Search grant and RRGL planning grant application for completion of a Water System Preliminary Engineering Report for submittal (\$1,500) in March 2022. The Mayor, Public Works Supervisor-Rocky Vinton, and Great West Engineering will schedule and meet to tour and review the City's facilities. Stacy Menard motioned to authorize the Mayor and Great West to pursue any eligible grant funding opportunities between now and March 31, 2022, identified as Task Order #1, and report back to the Council on the applications made and any obligations for the City. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

6. Public Work's Report - City Public Works Supervisor Rocky Vinton