

City of White Sulphur Springs

The regular meeting of the City Council was held on June 20, 2023 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Ron Coleman
Pattie Berg
Rick Ellison

A. Call Meeting to Order

B. Roll Call

C. Pledge of Allegiance to Flag

D. Public Comment: Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

The Mayor asked if there was any public comment. Susie Weitz approached the Council about the ongoing flooding issue, but this time it was not snow piling melting it was due to the micro blast rain that happened last Saturday afternoon and flooding again. Susie Weitz is hoping she can hire a contractor to dig a ditch and install a culvert. The Mayor suggested that she call dig 811 before starting. The Mayor said that there were several reports of high levels of rain through out of town during Saturday afternoon's storm.

E. Unfinished Business - Items for Discussion and/or Action

1. Septic to Sewer – 1st Avenue NW -Design Contract Review/Approve

Discussion and/or Action

Review proposed Design Contract with Gt. West Engineering to address identified issues in the Woodson Addition between Badger Street and Woodson, and First Avenue NW and Central Northwest Avenue regarding septic systems and flooding.

Accept Public Comment

Possible Motion: Move to authorize Mayor to sign Design Contract as proposed or amended OR, Move to continue this to another meeting.

The Mayor, Council, Susan Wordal, and Great West Engineering (Collette Anderson & Craig Erickson) reviewed the septic to sewer design contract. The Mayor asked about the four home owner grant application (up to \$10,000 per home grant). Craig Erickson said that the homeowners would have to request reimbursement from an invoice from the City through grant application process. The Mayor asked about the 20 hrs of Technical Service and if it was included in the cost. The initial 20 hrs of Technical Services, about \$3,000 is included in the costs. The Council agreed to move ahead on a plan by Great West Engineering to connect the home owners along 1st Ave NW to the City Sewer System. The plan is to install grinder pumps at each home owners and then use a charged/pressurized line to move the sewage up to the nearest regular sized sewer line. The total project cost would be approximately \$260,000, then minus the (\$3,000+\$30,000+49% loan forgiveness) would leave an approximate \$100,000 project. Task Order #8 would cost the City an estimate of \$81,000 SRF. Rick Ellison motioned to authorize the Mayor to sign the Task Order #8 Design Contract as proposed. Ron Coleman seconded the motion. All said Aye. Motion carried and passed. Craig Erickson said that he would like to get together with the three home owners and explain the process of the DNRC grant reimbursement and also help for them fill it out.

F. New Business- Items for Discussion and/or Action

1. Resolutions 2023- 2, 2023-3, 2023-4: Planning Grants for a Wastewater PER, Stormwater PER, and Parks Master Plan. – Great West Engineering

Discussion and/or Action

Discuss and consider for approval 3 resolutions authorizing submission of applications for planning and Preliminary Engineering Reports (PER) to MECP and commitment of matching funds for:

- a. Wastewater PER
- b. Stormwater PER
- c. City Parks Master Plan

These resolutions incorporate informal discussions from prior meetings as to the need to address wastewater, stormwater and the City Parks to provide needed infrastructure and other support in these identified areas.

Accept Public Comment

Motion: Move to approve Resolutions 2023-2, 2023-3 and 2023-4 authorizing submission of applications for PERs and commitment of matching funds if grants are approved. OR Move to continue to another meeting.

The Mayor, Council, and Susan Wordal discussed the Planning Grants that are available for the City. There was a discussion on the Planning CIP that includes the Street Study (PASER) evaluation of data. The next Parks Advisory Committee meeting is July 11th. It was agreed to wait until the second meeting in July to have more information and discuss the Planning Grants. Craig Erickson will have Resolution 2023-2, 2023-3, and 2023-4 ready for the Council meeting July 18th.

2. Application for Street Closure and Open Container– 1st Ave NE between Main & Hampton – Wedding of Kate Martin

Discussion and/or Action

Consider approval of application for street closure and Open Container Waiver for 1st Ave. NE between Main and Hampton for wedding.

Accept Public Comment

Motion: Move to grant a street closure for the 1st Ave NE between Main and Hampton and open container waiver for wedding.

Josh Manning approached the Council to request a street closure and open container waiver. Josh Manning presented the below safety event letter, City Street Closure Application & Permit, Map, Street Sign Loan Agreement, and Open Container Waiver Application for Council approval.

Safety Plan
Damuth/Counts Wedding Reception and Street Dance
July 22, 2023
Contacts:
Josh Manning 406-577-6675
Kate Martin 406-980-1285

The Lane Bar is excited to be hosting a Street Dance to celebrate the marriage of Tess Damuth and Ryan Counts.

The Street Dance Road Closure will be July 22, 2023. Road closure will start at 8:00 PM and will be finished by 12:30 AM.

Fast Lane Partners, DBA The Lane Bar will be providing event insurance for this event. This is a small event, and we are working closely with law enforcement to ensure a safe and enjoyable street dance. Restrictions will be in place to reduce any possibility of over-service or underage drinking. The Lane Bar will be given 21 and older wristbands for the street dance to give out to all people over the age of 21. The Lane Bar will be the only alcohol provider at this event.

We will communicate with local law enforcement directly to report any situations which would need professional assistance.

Extra trash cans will be placed throughout the street and cleaned up at the end of the night. Street signs will be placed and picked up at the appropriate times.

Thank you,
The Lane Bar
Josh Manning, Kate Martin

Pattie Berg motioned to motioned to grant a street closure for the 1st Ave NE between Main and Hampton and open container waiver for the wedding. Rick Ellison seconded the motion. All said Aye. Motion carried and passed.

3. City Shop building – Review New Quotes for work on City Shop Building

Discussion and/or Action

Review quotes for concrete work and building assembly by Treasure State Inc., a contractor approved by building supplier. Consider implications to budget due to additional costs with new contractor and impact if bidding occurs and a non-approved contractor is low bidder (loss of building warranty from VOD). This is the 2nd contractor for this project.

Accept Public Comment

Motion: Move to approve quotes and authorize work by Treasure State Inc. and alter budget. OR, Move to seek other bids. OR Move to continue for further discussion.

The Mayor said that he figured out why the first contractor stopped communicating with the City on the erection of the New City Shop Building, he realized that the contractor's bid would barely cover the cost of the concrete, let alone the remaining work to put the building up, this was discovered through the bid through the bid from the new contractor of which is approximately \$71,000 higher than the original bid. There was a discussion on which funds the Council could use to pay for the rest of the project. The Mayor said that 1/3 would come from the General Facilities Fund, 1/3 from the Water Fund, and 1/3 from the Sewer Fund, to cover the higher cost project shortfall for the 22-23 budget year. Ron Coleman motioned to approve quotes and authorize work by Treasure State Inc. and alter the budget. Rick Ellison seconded the motion. Ron Coleman said Aye. Rick Ellison said Aye. Pattie Berg said Nay. Motion carried and passed.

J. Comments/Discussion

1. Future Business
2. Mayor's Comments—Rick Nelson

The Mayor said that the City received three bids on the door and lock system for the City Judge's Office and the low bid is just over \$4,600. The Mayor mentioned that there have been three candidates file for the two City Council Seats up for Election, so there will need to be an Election. The Mayor reminded the Council that July 4th the "Race for this Place", Kelly Huffield, graciously decided that the proceeds will go to building the new Animal Shelter. The Mayor said that it would be wonderful if as many of the City Employees could be available to volunteer their time during the event that day. The Mayor will be barbequing and Marc Pryor will be there also.

3. Council Comments/Discussion

- a. President of the Council—Ron Coleman – none.

- b. Council Member—Lee Blanchard – not here.
- c. Council Member—Pattie Berg – There was a discussion on the Parks Master Plan with Great West Engineering and the status on the project. It was mentioned that there has been long delays on getting information back from Great West Engineering. The Mayor suggested that the Parks Committee review Superior MT and Deer Lodge MT to see what their Master Parks Plan looks like and maybe call and ask about it.
- d. Council Member—Rick Ellison – Mentioned that the Spay & Neuter Clinic on June 17th was verry busy and helped many more than were scheduled in.

K. Council Review of Financials

L. Claims Signing/Motion to Approve the Bills

Pay the Bills

Accounting Claim Check #'s 19184-19203 June 6-20 for \$40,927.40

Accounting Journal Vouchers – May 1-31 included in next month's report (initialed most of them, but not done yet)

Payroll & Electronic Check #'s 9459-9467 June 1-15 for \$11,559.89

Utility Billing System Adjustments Journal Vouchers – May 1-31st already included in the June 5th report.

Received a copy Budget Expenditure/Revenue May 2023 – not until 7-3-2023

June 4-20, 2023 were presented for Council's approval. The Mayor and Council received the Pay the Bills and the monthly May 1, 2023 thru May 31, 2023 Budget Expenditures/Revenues will be included in the next report. The Mayor asked if there is a motion to pay the bills. Pattie Berg motioned to pay the bills as presented. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

J. Motion/Vote to Adjourn the Meeting

The Mayor asked the Council if there is a motion to adjourn the meeting. Pattie Berg motioned to adjourn the meeting. Ron Coleman seconded the motion. All said Aye. Meeting adjourned at 7:55 pm.


Michelle Stidham—Clerk-Treasurer


Mayor – Rick Nelson