

City of White Sulphur Springs

The regular meeting of the City Council was held on September 7, 2021, at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

Pattie Berg
Ron Coleman
Stacy Menard

A. Call Regular Meeting to Order

B. Roll Call

C. Pledge of Allegiance to Flag

D. Read & Approve - Accept or Reject Minutes

1. July 20th Meeting – Regular Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Mayor Rick Nelson asked the Council if there is a motion to accept or reject the minutes from the July 20th regular meeting as presented. Stacy Menard motioned to accept the minutes from the regular meeting. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

2. July 20th Meeting – Work Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Mayor Rick Nelson asked the Council if there is a motion to accept or reject the minutes from the July 20th work session meeting as presented. Stacy Menard had a change on the second to last page second paragraph at the bottom, it should say (Rocky and Jake) as they “are” not as. Pattie Berg motioned to accept the work session meeting as amended. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

3. August 2nd Meeting – Regular Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Minutes are not ready as of yet.

4. August 17th Meeting – Regular Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Minutes are not ready as of yet.

5. August 17th Meeting – Work Session

Possible Motion: Move to Accept Minutes as presented or as amended.

Minutes are not ready as of yet.

E. Public Comment: Public comment will be accepted on public matters not listed on this agenda and are within the jurisdiction of the City Council and having a significant interest to the public. During a regular session, there will be time after each agenda item for comment about that item.

1. Step up to the podium and state your name and address for the record.
2. Please limit your comments to THREE (3) minutes.

F. Receive/Accept Reports

1. Sheriff's Report – Sheriff Jon Lopp

Sheriff Jon Lopp asked if the Council received the comm report. The Council said that it looked like August was busy. Jon Lopp said August was a busy month. Fire restrictions are still in effect, stage 1. Bow season started Saturday. Deputy Gearhardt will be headed to law enforcement academy on September 14th for 12 weeks of training and will be graduating first week in December. The new Game Warden, Tanner Mitchell started on his own. Labor Day weekend was very un eventable and went good in the City and in Martinsdale with the street dance festivities. It was asked about when the new State Highway Trooper may start. Jon Lopp said that the person that was supposed to start is no longer going to be coming and he does not know why.

2. City Court Report – City Judge Lori Sorenson

CITY COURT OF WHITE SULPHUR SPRINGS

JUDGE SORENSON

CITY COUNCIL REPORT

AUGUST 2021

Hours: 85

The Miscellaneous ticket is a "Failure to carry proof of Insurance" Ticket

Despite only 2 tickets wrote into City Court this month, I have been busy working on old cases. I feel as if I am making progress.

Cases pending July 2021 = 126

Cases pending August 2021 = 107

Cases disposed July 2021 = 8

Cases disposed August 2021 = 5

I am attending the 2021 Courts of Limited Jurisdiction Fall Training in Helena from September 27th to September 30th

3. Fire Department Report - City Fire Chief Sam Peeler

No Report.

4. Library Report – Jessica Ketola

City/County Librarian, Jessica Ketola, said that there were 75 1-on-1 tech assistant sessions, 95 reference questions answered, 5 new library cards issued, 4 story time programs with 34 kiddos, summer time spin with prizes, 40 kit craft bags, safari books, reading summer time, and 124 lbs to the food bank. Paddock and All Seasons has given quotes for heating and cooling for the library. On September 15th they will celebrate International Dot Day. It is based on the book "The Dot", and is used by teachers as a method to encourage creativity and instill confidence in students.

5. City Engineer's Report – City Engineer Terry Threlkeld

Terry Threlkeld said that the competitive ARPA grant application of \$1.6 million was submitted in July for the City's project, phase 4, the last section of waterline main replacement to the water tank. The City ranked at 225 and would likely not be in the running of any of the competitive ARPA grant funding available. Projects that were "shovel ready" and had more matching funds ranked higher. Terry Threlkeld asked if the City wanted to use part of the ARPA (\$118, 901) funds already received to help fund the phase 3, Lincoln Street waterline main project. The Mayor and Council said that the ARPA funds can be used for water or sewer projects and agreed to stay with the plan to use \$100,000 of the waterline reserve funds as matching funds for the project in case there was a sewer project to be done in the future.

6. Public Work's Report - City Public Works Supervisor Rocky Vinton
None.

7. Animal Control Report – Marc Pryor
None.

8. Parks Committee Report – Pattie Berg

Pattie Berg said that the Parks Committee will be looking to recruit two more members to help work through the needs of the parks. Pattie Berg said that the group had a good labor day weekend festivities on fund raising donations for the parks. The Tennis Court Park is in need of fencing. The Mayor will ask a few local contractors about chain link fence and would be looking into the approximate cost. Stacy Menard said that a quick quote had been reviewed for the fencing and it would cost approximately \$1,250.

G. Unfinished Business - Items for Discussion and/or Actions

1. Possible Flooring Bid

Discussion regarding progress on obtaining bids for City Hall flooring project.

Possible Motion:

Motion to authorize Mayor to proceed with procuring further bids, OR, Motion to authorize Mayor to proceed with project through _____ company's bid.

The Mayor asked the Council if they wanted to proceed with procuring further bids or motion to authorize the flooring bid. The Mayor said that he is waiting on the flooring bid, should have it this week sometime, and recommended tabling this until the next meeting.

2. Heating/Airconditioning Unit – Josh Paddock

The Mayor asked the Council if they wanted to proceed with the heating/air conditioning unit with Josh Paddock. It was brought up about having a couple of zones for the times of no one in the City Court and Mayor Office areas. The Mayor said that he will ask Josh Paddock about the heating/cooling options of two zones for the City Office and City Court and recommended tabling this until the next meeting.

3. HRDC – Housing Study Update – Tracy Menez

Discussion on the Housing Study, any revisions to the Housing Study Report, and any questions for HRDC as to report and next steps.

Possible Motion:

Motion to accept Housing Study Update/Report.

Tracy Menez from HRDC presented the Council with the updated housing needs study. The initial City/County housing needs (\$15,000) and if the City/County wanted to proceed with the second phase of a housing action plan (\$15,000) was discussed with the Council. The final housing needs study draft will be ready September 23rd and ready for public review. There was a discussion on how to get the community outreach involvement.

4. Land Use Ordinance Draft

Discussion on the progress of this Ordinance, propose any alterations, and set for public hearing or further discussion.

Possible Motion:

Motion to schedule public hearing for XX/XX/2021; or Request a setting for further discussion.

The Mayor suggested to table the Land Use Ordinance since it has been three months since reviewing it last. This will give the Council time to review it again before the next meeting.

5. Sterling Codifiers American Legal

Discussion as to initial review of revised Code of Ordinances by Council. Set Codification adoption for public hearing as to new sections and entire document.

Possible Motion:

Motion to schedule public hearing for XX/XX/2021 for adoption of revised codification of WSS Code of Ordinances.

The City Attorney, Susan Wordal, updated the Council with the revised codification of White Sulphur Springs' code of ordinances. Susan Wordal said that she will have to complete approximately 40 hours of written explanations available for public review. Susan Wordal recommends that the Council read through the new ordinance book and make sure that it says what it is intended to say. Susan Wordal will go through and list out the changes of the code book verses what was in the code book so that it is understandable to everyone before public review. Susan Wordal said that there are a couple of State laws that will go through that will need to be changed. After the Mayor, Council, and City Attorney reviews the code book and makes changes to the ordinance code book it will have a final draft to be reviewed. Susan Wordal would like the Council to have reviewed the code book and submit any changes by the end of September. Susan Wordal recommends having another meeting that is not during the second meeting of the October meeting. After that meeting then a notice to review the document will be advertised for two weeks for the public. After that the Council will hold a public hearing on the Ordinance changes before approving the entire document.

H. New Business - Items for Discussion and/or Actions

1. Resolution #635 - Final Budget Adoption

Final discussion as to Budget for FY2021-2022 Budget. Consider final alterations, if any.

Possible Motion:

Motion to approve Resolution 635, Final Budget for FY 2021-2022 as presented or as amended.

The Mayor read out loud Resolution #635 – Final Budget

WHEREAS, the completed budget for FY 2021-2022, as determined according to the provisions of the municipal budget laws, together with tabulations of cash amounts obtained by taxation and mill levy which will be required in order to raise such amounts, has been prepared and presented to the Council; and

WHEREAS, the Council has reviewed the figures and finds the budgeted amounts and appropriations meet with statutory and municipal budget requirements and the needs of the City of White Sulphur Springs; and

WHEREAS, consistent with MCA 7-6-4031, it is intended the Mayor may transfer appropriations between items within the same fund; and all line item transfers which, cumulatively, result in more than a ten percent (10%) increase in or decrease to an account’s budgetary appropriation must be reported to the City Council at its next regularly scheduled meeting.

NOW, THEREFORE BE IT RESOLVED, That the said budget presented be the same budget of the City of White Sulphur Springs, Montana for the fiscal year commencing on the 1st day of July 2021 and ending on the 30th day of June 2022 as reflected below:

The Council herewith makes and records the following summary of said budget:

144.08 Non-Voted Mills + 5 Voted Mills = 149.08 mills levied @ 1513 a mill
---With General Mills Levied @119.08.
TOTAL: \$617,162 + Reserve \$207,468 = \$825,038

1000	General Fund	119.08
2170	Airport Fund	1.50
2220	Library Non-Voted Fund	4.50
2222	Library Voted Fund	5.00
2340	Volunteer Fire Department Fund	4.00
2342	Volunteer Fire Department-Relief Fund	8.00
2370	Public Employees Retirement System	7.00

Water Enterprise Fund (\$420,400)

Sewer Enterprise Fund (\$443,250)

Together with the account titled Capital Projects Fund and the line items and transfers associated with that fund, and the Community Capital Improvements Plan (CCIP), and Enterprise Water Funds and Enterprise Sewer Funds as may be reflected within the budget which is the subject of Resolution 635.

Resolution: #635 is hereby passed and adopted on first reading this 7th day of

September, 2021 at a regular session in compliance with state regulations on budget rules.

Stacy Menard motioned to approve Resolution #635, Final Budget for FY 2021-2022 as presented or as amended. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

I. Comments/Discussion

1. Future Business

2. Mayor's Comments—Rick Nelson

The Mayor said that the City received the sewer camera and tested it out scoping 60 foot section of pipe on the east side of town and immediately found two issues, there was a rock in the pipe in one location and a root ball growing in the pipe in another location. The Mayor said that the County went from a Stage 2 Fire Restrictions and dropped down to a Stage 1 Fire. The Mayor, Council, Susan Wordal, and Marc Pryor discussed the letter from Kyle Morrow about the barking dogs issues and a solution.

3. Council Comments/Discussion

a. President of the Council—Pattie Berg

There was talk about a virtual imagining your rural town, thru the extension agency, was in the newspaper. Pattie Berg asked what the status was on Willow Creek. The Mayor said that the turbidity is still too high, there are leaves, decaying plant, sticks, tree down fall, and tree needles, in the creek, clogging the Sand Filter and causing it to be off line and having to clean out the sand. The Mayor will visit with Rocky Vinton and Rural Water and see if there is a pre treatment process to go thru that would not change the treatment process status licensing. There was a question about a bill that was presented from the City Engineer and the Annexation of the Hospital and why the City is getting this bill. The Mayor said that the engineering billing goes through and then it is paid and then the City bills out the Hospital for use of the City Engineering services.

b. Council Member—Lee Blanchard

Not here.

c. Council Member—Ron Coleman

Inquired about the CDL testing. The Mayor said that is already to go, will just has to have volunteer insurance (\$50 good for 30days) thru MMIA with Ron Coleman and then schedule the driving test.

d. Council Member—Stacy Menard

Stacy Menard asked what the status was on changing out the curb stops and two hydrants. The Mayor and City Crew have a priority list for curb stops and the hydrants, they should have them done some time in October.

Travis Kathan from Jesse Peppers (formally Snook's Diner/Truck Stop Cafe) had a discussion with the Council about an alley that goes through the middle of the parking lot. They would like to plant trees, bushes, garden area, and fence it off for pets. The Mayor recommended that they survey and plat the property and better describe what they are intending and a variance to close the alley (not to abandon) for the next meeting.

J. Claims Signing/Motion to Approve the Bills


Pay the Bills

Claim Check #'s 18227-18264
August 3, 2021 thru August 31, 2021
and September 1, 2021 thru September 7, 2021 for \$58,194.36
Journal Vouchers #'s
Payroll Check #'s 8767-8806 for \$15,809.76
Direct Deposit Check #'s for \$1,887.92
Electronic Check #'s for \$7,289.76
Utility Billing System Adjustments for \$811.72

08-03-2021 thru 08-31-2021 and September 1, 2021 thru September 7, 2021 were presented for Council's approval. The Mayor asked if there is a motion to pay the bills. Stacy Menard motioned to pay the bills. Ron Coleman seconded the motion. All said Aye. Motion carried and passed.

K. Motion/Vote to Adjourn the Meeting.

The Mayor asked the Council if there is a motion to adjourn the meeting. Stacy Menard motioned to adjourn the meeting. Pattie Berg seconded the motion. All said Aye. Meeting adjourned at 8:55 pm.


Michelle Stidham—Clerk-Treasurer


Mayor – Rick Nelson