**NOTICE OF REQUEST FOR PROPOSALS**

NOTICE IS HEREBY GIVEN: the City of White Sulphur Springs is accepting sealed bids from qualified firms to construct a retaining wall and to install ground cover meeting ASTM F1292, 2075, and F1951 standards in the use/fall zones at Bair Park, which is located on 4th Ave SE approximately where it intersects with Wall Street. The mailing address is: City Clerk, PO Box 442, White Sulphur Springs, MT, 59645. The physical address is: 105 West Hampton, White Sulphur Springs, MT.  **Do Not** mail bids to the physical address. **Bids must be received before the stated time below.**Original copies must be submitted - **no faxed or electronic bids will be accepted**. Bids will be opened and read following the close of bids.

 The project will be bid in 2 parts.  Please indicate which part(s) you are bidding.  Both parts may be bid in the same submission.  The work generally includes, but is not limited to:

Part 1: Installation of Retaining Wall:

* Excavate and construct a concrete retaining wall, approximately 60’ x 36”x 8”, which includes a 60’ x 14” x 8” footer. (Removed soil will be used to finish areas around the retaining wall and to level the fall/use zones.)

Part 2: Installation of Engineered Wood Fiber (“EWF”) in Use/Fall Zones:

* Identify use/fall zones as per the U.S. Consumer Product Safety Commission’s Public Playground Safety Manual (“CPSC Manual”) (<https://www.cpsc.gov/s3fs-public/325.pdf>)
* Excavate use/fall zones for below-ground installation of EWF as per the CPSC Manual (<https://www.cpsc.gov/s3fs-public/325.pdf>) and the manufacturer’s instructions (attached.)
* If needed, install borders for use/fall zones.
* Install EWF as per manufacturer instructions (attached). As needed, contact Marks Lumber at (406) 933-5794 for further information.
* Place pea gravel in the areas between the fall zones.

The City of WSS will provide the concrete for Part 1 and will provide the EWF and the pea gravel for Part 2. Contractor to provide all labor and all other materials necessary to complete the work. Specifics may be obtained by contacting Carol Berg – Parks Advisory contact @406-547-4783 or Mayor Rick Nelson.

Bids must include:

1. The firm's legal name, address, and telephone number;

2. The principal(s) of the firm and their experience and qualifications;

3. The proposed timeframe for the work to be performed;

4. A detailed breakdown of the costs associated with the project, including material costs; and any alternatives proposed and an itemization of the alternatives, if any, for the project; and;

5. Past work performed for the City of White Sulphur Springs, if any, including dates.

Timeline:

Work is to be completed as soon as possible, preferably by no later than August 15, 2022. Any extension to the deadline must be approved, in advance, by the City.

CONTRACTOR and any of the CONTRACTOR’S subcontractors bidding or doing work on this project will be required to be registered with the Montana Department of Labor and Industry (DLI). Forms for registration are available from the DLI, PO Box 8011, 1805 Prospect, Helena, Montana 59604-8011. Information on registration can be obtained by calling (406) 444-7734. CONTRACTOR is not required to have registered with the DLI prior to bidding on this project, but must have registered prior to execution of the Construction Agreement.

A site visit will be held May 31, 2022 at 4:00 p.m. Bids will be accepted through June 15, 2022 and will be opened and read aloud on June 15, 2022 at  or about 5:00 p.m. in the City Offices, located at 105 West Hampton, White Sulphur Springs, MT  59645. Following the opening and reading, all bids will be verified if a representative is not present at the bid opening.  It is anticipated that bids will be awarded at or about 7:00 p.m. on June 21, 2022.

All bids shall remain effective for a period of ninety (90) days from the date of opening.  The City of White Sulphur Springs reserves the right to modify the scope of work, to reject any or all proposals received, to waive informalities, to postpone the award of the contract for a period not to exceed ninety (90) days, and to accept the lowest responsive and responsible bid which is in the best interest of the City of White Sulphur Springs.  Failure to comply with the formatting or other requirements outlined in this Notice may be cause for the City to deem the submittal non-responsive.

DATED this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2022.

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Michelle Stidham, City Clerk

Enclosure: Marks Lumber Company - Elkhorn Premium Engineered Wood Fiber Playground Material Installation Instructions (3 pages).