

# City of White Sulphur Springs

The regular meeting of the City Council was held on March 5, 2018 at 7:00 P.M. Mayor Rick Nelson called the meeting to order with the following members present:

1<sup>st</sup> Ward-----Mike Eby  
George Kirkwood  
2<sup>nd</sup> Ward-----Sara Driemeyer

The meeting was called to order by Mayor Rick Nelson. He asked council if there was a motion to accept the minutes from the last meeting. George motioned to accept the minutes. Mike Eby seconded the motion. All said Aye. Motions carried and passed.

Public Discussion - The Mayor called for public discussion. There was none.

Sheriff's Report – Nothing reported.

Fire Report – Nothing reported.

Sewer Phase 2 Project – Mayor Nelson spoke with engineer Brad Koenig. Brad was wondering what we wanted to do on the order of consent and if we should apply for funding on the UV treatment plant for the e-coli or wait for the results of the e-coli readings. Mayor said we are to be compliant with the e-coli guidelines but thought we should wait for a while. We still have until August 2020 to be compliant with the readings. We are basically too new to the system to get good readings. It was recommended that they look back at e-coli data to see if further action is needed.

City engineer, Terry Threlkeld, will be putting in for DNRC and TSEP grants. These are due mid-May. The CDBG income survey takes about two months and is due mid-July. George thought we should get a current survey. The council agreed it would be good to get updated information.

New Business – The city office is considering some changes in the office concerning computers. Jim McDanel spoke with the council about the differences between a server and a network. A server is more secure than a network, especially if we go to credit card payments. He talked about an 'Intel' server for \$1251 and the 'Lenovo' which is \$2167. The better of the two is the Lenovo. It's a very good computer and pretty well ready to go with updates and nightly backups. He estimated the cost at approximately \$4000 including a new computer for Shelly, but does not include labor to set it up. Sara Driemeyer said security is the number one issue in her mind because of city and customer information. Mayor asked Jim if he could explain the difference between what Rob Brandt talked about. Jim said Rob was talking about external drives on client computers. Jim talked to Kevin Solomon about wiring and he didn't think there was any wiring in the building for it now. It's not a secure way to go. George Kirkwood suggested we table this until the next meeting, until the council has had time for discussion.

Library - Councilman Kirkwood questioned what the library really wants the city to provide them. He stated that the most the city could provide would be two thousand dollars which is the cost for the water and sewer connection fees. Mike Eby said anything would be inconsistent with what the council has done in the past. Sara Driemeyer noted that the fees for the ambulance barn were not waived when she requested it either but she would be willing to consider it. Mike Eby said there would be too many inconsistencies. This might set a precedence for others asking for funds. He suggested that they might be

able to create language in the water and sewer ordinance that would allow more flexibility for non-profit organizations. Gordon Doig, representative for the library, thought that would be good public relations for the city. Discussion was tabled for now. Council will check this out.

Memorandum of Understanding - City Attorney Susan Wordal hasn't heard anything yet from the county on law enforcement. If she needs to write something up, she would to protect the city. She did get a response from the Attorney General's Office. They declined to give an opinion on the issue of the county commissioner's directing the Sheriff's Office to write all tickets through the Justice Court instead of the City Court. They would like to see the county and the city work this out themselves.

Ordinances – Mayor asked Susan how she was coming on the city ordinances. Susan responded that they were not done yet. Susan said she would hire someone with more experience that is familiar in this area if it were her. There was some discussion about hiring a professional company to go through ours and get them organized and up to date

Employee Hours - Mayor Nelson said he had an issue come up that has to do with the employee policy. The maximum annual leave amount an employee can accumulate is twice the number of days earned. We have two employees that are over that amount. One is over one to two days and the other is over about 20 days. We need to look at addressing this issue for the future. Sara suggested sending letters to remind them they have a certain amount of days to use it or they lose it. The city has not sent notices in the past. Susan Wordal recommended generating a notice to employees that from this day forward there will be no vacation hours allowed beyond what is allowed in the handbook. It will have to be used by the end of the fiscal or calendar year. Just need to be consistent. Mayor said we will look at this a little more.

Public works – Rocky became ill today but worked anyway. He said he would not be at the council meeting tonight. George commented that the city bought a loader to replace the 1983 loader that leaked oil. He also commented on the crew working on the streets removing ice and are doing a good job. They have used up most of their sand this year.

Pay the Bills – Mayor Rick Nelson asked the council if there is a motion to pay the bills. Sara made the motion to pay bills. George Kirkwood second made the motion.

Mayor Rick Nelson asked council if there is a motion to adjourn the meeting. George Kirkwood motioned to adjourn. Mike Eby seconded the motion. All said Aye. Meeting adjourned. 8:15 p.m.



Marlene Wells – Assistant Clerk  
Michelle Stidham – Clerk-Treasurer



Rick Nelson - Mayor